

INSURANCE REQUIREMENTS

As an Exhibitor participating in a show, you must have adequate Liability Insurance with a minimum \$2,000,000 limit to protect the exhibitors, the attending public, the show organizer and yourself.

Our insurance policy does not extend coverage to any exhibits and requires you to submit a Certificate of Insurance upon receipt of the Exhibitor's Manual. This certificate must be received by SME before March 3, 2025.

There are two ways to arrange the required insurance:

Option 1 – YOUR OWN INSURANCE COMPANY

Your current insurance company will prepare a standard Certificate of Insurance for you at no additional charge. It must contain the following information:

- **Listed as Additional Insured:**
Society of Manufacturing Engineers
312 - 7100 Woodbine Avenue | Markham, ON L3R 5J2
- Coverage Period – April 6 – 12, 2025 (includes move-in and move-out).
- Event name – Western Manufacturing Technology Show 2025
- Comprehensive General Liability – minimum of \$2,000,000
- Bodily Injury and Property Damage Liability
- Subject to \$1,000 (maximum) Bodily Injury & Property Damage deductible – Inclusive each occurrence
- Products and Completed Operations Liability
- Blanket Contractual Liability
- Contingent Employers Liability
- Broad form Property Damage
- Cross Liability Clause
- Severability of Interest Clause

Option 2 – OFFICIAL SHOW INSURANCE CONTRACTOR

The Society of Manufacturing Engineers, show management of Western Manufacturing Technology Show 2025 has appointed exhibitorinsurance.com as the recommended insurance contractor for exhibitors. If you have any questions, please contact them by telephone at (866) 836-9066 or by email at info@exhibitorinsurance.com.

You can access the exhibitorinsurance.com form [here](#) should you require insurance coverage for your participation in WMTS 2025. You can also order insurance online at www.exhibitorinsurance.com by clicking “Order Exhibitor Insurance” and searching for the event name: WMTS 2025.

Please **submit this form by March 3, 2025** by email to Ursula Tsoi: utsoi@sme.org