

SERVICE PROVIDERS AT A GLANCE

S E R V I C E	R A T E C U T O F F / O R D E R D E A D L I N E	C O N T A C T
Audio Visual/Computer Rentals	May 19, 2023	Encore Kasandra Breadner (587) 340-3432 kasandra.breadner@encoreglobal.com
Chip Drums Coolant	April 28, 2023	FUCHS Lubricants (Pacific Division) Roy Becker (780) 886-4399 Toll-Free: (800) 661-6457 roy.becker@fuchs.com
Coolant Recovery	April 28, 2023	SME Canada Ursula Tsoi Office: (905) 752-4434 Toll-Free: (888) 322-7333 ext 4434 utsoi@sme.org
Customs Broker, Transportation & Warehousing Regular Trucking Service & Van Line	Advanced Warehouse Opens: April 28, 2023	Cross Connect Customs & Events Logistics ⇒ Online Ordering info@crossconnectcl.com Pat D'Alessandro (416) 726-7229 Anthony D'Alessandro (416) 670-6606 Danny Mekhuri (416) 704-1956 Sunny Salas (416) 676-1124 On-site Representative Zaza Villi (416) 998-9398
Electrical Inspection	April 28, 2023	CSA International ⇒ CSA Form Special Inspections Division (780) 490-2003 manjot.mand@csagroup.org
Hotels	April 27, 2023 (Limited rooms; first-come, first-serve)	Four Points by Sheraton Edmonton South ⇒ Book Online 7230 Argyll Rd NW, Edmonton, AB T6C 4A (780) 465-7931 Group Rate*: \$119/night: single/double (* APPLICABLE ONLY for May 25 – June 2)
In-Booth Security	May 5, 2023	SME Canada Ursula Tsoi Office: (905) 752-4434 Toll-Free: (888) 322-7333 ext 4434 utsoi@sme.org
Insurance (if not providing own, ordering show only coverage)	Submit to SME by: May 12, 2023	Exhibitorinsurance.com ⇒ Online Ordering (866) 836-9066 info@exhibitorinsurance.com
Insurance (copy of certificate to SME)	Submit to SME by: May 12, 2023	SME Canada 312-7100 Woodbine Avenue Markham, ON L3R 5J2 Tel: (888) 322-7333 Fax: (905) 479-0113 Contact: Ursula Tsoi utsoi@sme.org

S E R V I C E	R A T E C U T O F F / O R D E R D E A D L I N E	C O N T A C T
<p>Material Handling (includes materials under 5,000 lbs and heavy machinery above 5,000 lbs)</p>	<p>Advance Rate: May 12, 2023</p> <p>Standard Price Discount: May 25, 2023</p> <p>Ordering online: Up to 25% discount</p>	<p>GES CANADA – Edmonton ⇒ Online Ordering (780) 469-7767 edmonton@ges.com</p>
<p>Mechanical Services Electrical, compressed air, plumbing, lighting and sign installation</p>	<p>Advance Rate: May 4, 2023</p>	<p>ShowTech Power & Lighting ⇒ Online Ordering (780) 429-1162 edmonton@showtech.ca</p>
<p>Registration & Lead Retrieval</p>	<p>Early Discount Rate: March 9, 2023</p> <p>Advance Rate: April 6, 2023</p>	<p>Convention Data Services ⇒ Online Ordering (800) 746-9734 or (508) 743-0197 Fax: (508) 759-4238 xpressleadpro@cdsreg.com</p>
<p>Show Contractor Decorating / Furniture / Carpets / Signs / Plants / Labour / Standard Drapery Set-Up / Booth Package/ Booth Cleaning / Photography / Graphic Production Services / Metal Chip Removal</p>	<p>Advance Rate: May 12, 2023</p> <p>Standard Price Discount: May 25, 2023</p> <p>Ordering online: Up to 25% discount</p>	<p>GES CANADA – Edmonton ⇒ Online Ordering (780) 469-7767 edmonton@ges.com</p>
<p>Exhibitor Services Exhibitor Referral Suite / Profile / New Products Program</p>	<p>Due ASAP</p>	<p>SME Canada Cynthia Bond cbond@sme.org Office: (313) 425-3019</p> <p>Submit Online Show Guide Listing ⇒ Submit Here</p>
<p>Telecommunications Internet/Telephone</p>	<p>Order by: May 19, 2023</p>	<p>Encore Kasandra Breadner (587) 340-3432 kasandra.breadner@encoreglobal.com</p>
<p>Temporary Booth Staffing</p>	<p>April 28, 2023</p>	<p>SME Canada Ursula Tsoi Office: (905) 752-4434 Toll-Free: (888) 322-7333 ext 4434 utsoi@sme.org</p>

Orders for Exhibitor Services received after the posted deadlines may be subject to additional charges.