



## Lean Certification: Training, Education, and Recertification Requirements

Your education, training, and development for recertification should include four (4) or more of the various categories of professional development activities listed below:

**NOTE: Each category must not exceed a total of 24 of the 60 credits required 40% of the total requirement).**

On-Going Professional Development Activities	Bronze – Silver – Gold
Recertification Element	60 credits required during the 3-year recertification period
<b>Attendance</b>	<b>Maximum: 24 credits over a 3-year period</b>
AME or SME Chapter Meeting (meeting month/year)	1 credit per meeting
Conferences: Regional or National Lean Conferences (conference name/location/year)	4 credits per day of attendance

<b>Authorship/Ownership</b>	<b>Maximum: 24 credits over a 3-year period</b>
Application for Lean Award (e.g., Shingo, Best Plant) (provide award name/application date)	3.5 credits per application
Author a Published Lean Paper (provide paper title/publishing date)	3 credits per paper
Write Blog	0.5 credit per blog, maximum 6 credits per year
Preparing Materials for Speaker (provide topic/speaker name/location/date)	2 credits per presentation
Publish a Lean Book (provide book title/publishing date)	25 credits per book
Upload Recertification Reflection	4 credits, limit one per recertification period

<b>Education</b>	<b>Maximum:24 credits over a 3-year period</b>
College Course: Must be Body of Knowledge Related (course name/year)	10 credits per college course (undergraduate) 15 credits per college course (graduate)
Continuing Education Units (CEU) (course name/year)	10 credits per CEU
Create Lean Training Material (including webinars/videos-provide topic/date delivered/audience)	2 credits per material creation
Participate in or watch Lean Video or Webinar: Must be Body of Knowledge Related (topic/year)	0.5 credit per hour of participation or watch time
Company/Organizational Training	1 credit per hour of instruction, max 8 credits
Read a Lean Book (provide title)	4 credits per book
Submit a Written Book Review (provide review/link for reference)	2 credits per book
Teach a Lean Course (provide name of course and date delivered)	1 credit per hour of instruction
Teach the AME/Shingo Institute/SME Lean Certification Exam Prep Course (course/date)	8 credits per course

<b>Involvement</b>	<b>Maximum: 24 credits over a 3-year period</b>
Committee Activity (i.e., Lean Gold Certification interview team, writing articles, item writing, blogs etc.) (activity/year)	0.5 credits per activity hour
Kaizen/Lean Event – Facilitator (event description/location/duration)	4 credits per event day
Kaizen/Lean Event – Participant (event description/location/duration )	1 credit per event day
Presenting/Co-Presenting Lean Event (lean event name/location)	1 credit per engagement
Read/Score AME/Shingo Institute Award Application/Achievement Report (business name/location/year)	4 credits per application/achievement report
Review a Lean Certification Portfolio or Accomplishment Record *must be lean certified (candidate name/month/year)	4 credits per portfolio/accomplishment record
Proctor a Lean Exam	1 credit per exam, maximum 4 credits per year

<b>Leadership</b>	<b>Maximum: 24 credits over a 3-year period</b>
Elected Officer of a Lean Organization (position/organization/year(s) of service)	8 credits per year of service
Member Leader of a Lean Organization (name of organization/year(s) of service)	5 credits per year of service
Member Who Performs Ad-Hoc Sub-Committee Responsibilities (committee/organization)	1 credit per event/activity
Mentoring (all levels)	1 credit per hour, maximum of 24 credits per year
Organize a Lean Event for AME, Shingo Institute, or SME (event name/date)	4 credits per event

<b>Go to Gemba</b>	<b>Maximum: 24 credits over a 3 year period</b>
Book Review for Shingo Institute or Lean Certification Recommended Reading List (provide book title)	2 credits per assessment: written report required, maximum of 4 credits per year
Lean Employment (company name/position title/duration)	2 credits per quarter
Plant/Site Assessment (company name/location)	4 credits per assessment: written report required, maximum of 8 credits per year
Plant/Facility Tour (facility name/location)	1 credit per tour, maximum of 4 tours per year

<b>Customer Feedback</b>	<b>Maximum: 6 credits over a 3-year period</b>
LinkedIn, Lean Registry, or Other Documented Recommendation/Testimonial (name/position title)	0.5 credits per written recommendation/testimonial