



Information to facilitate exhibiting at SME Canada Events

It is preferable to select the events Official Customs and Transportation broker as they;

- provide each exhibitor with the required Customs and Transportation forms and assist in their completion
- obtain recognition of the event from the Canadian Border Services Agency (CBSA) to allow temporary display of materials
- post all bonds with the CBSA
- prepare the correct Customs entries to account for any sales you make and remit the payments to Customs
- Provide outbound export documents, shipping labels and US Customs clearance if required

Shipping Options

Shipping via Transport Truck:

- The official transport company will pick up at your location and will deliver directly to the event site including
- Customs clearance
- Exhibitors must send a copy of their commercial invoice with values and descriptions to the official customs brokers so they can affect a Customs entry and release of your goods into the event

Shipping via Private Vehicle:

- Exhibitors must notify the official customs and transportation company at least 7 days prior to crossing
- The official customs and transportation company will instruct each exhibitor on a “one-off ” basis should there be individual requirements that may apply depending on products, crossing point, date, etc.
- The official customs and transportation company will ensure exhibitors goods travel in bond from the border to the event site and affect customs clearance at the event

Shipping via Air Freight:

- All International air shipments should be consigned as follows:
- Exhibiting Company Name/Booth Number
- c/o Event Name/Event Location
- Notify the official customs and transportation company for Customs clearance
- Exhibitors must email or fax a commercial invoice with values and descriptions as well as a copy of the Airway Bill to the official customs and transportation company when sending the shipment
- The official customs and transportation company will have your shipment collected from the Airline in Toronto and delivered to the event site and complete Customs clearance there

Canada Customs Regulations

- Machinery entering Canada for display and order taking purposes only will not be subject to duty and taxes at the time of importation. These goods will be entered into Canada on a Temporary Bond posted by the official customs and transportation company
- Materials remaining in Canada will be subject to the current 5% GST. These items must be reported to the official customs and transportation company who will have staff at the event so that a Consumption Entry form may be submitted to Canada Customs
- Goods of US or Mexican origin with a NAFTA Certificate are not subject to duty, only the current 5% GST
- Duty rates change so cannot be quoted at any specific rate, it's easier to provide once there is a full description of items being exhibited
- Border offices are open 24/7 for Private Vehicles crossing assistance
- The the official customs and transportation company will prepare all necessary export documentation to enable the return of your merchandise to country of origin
- Where and when required the official customs and transportation company will arrange US customs clearance of your returning merchandise

Contact us:

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